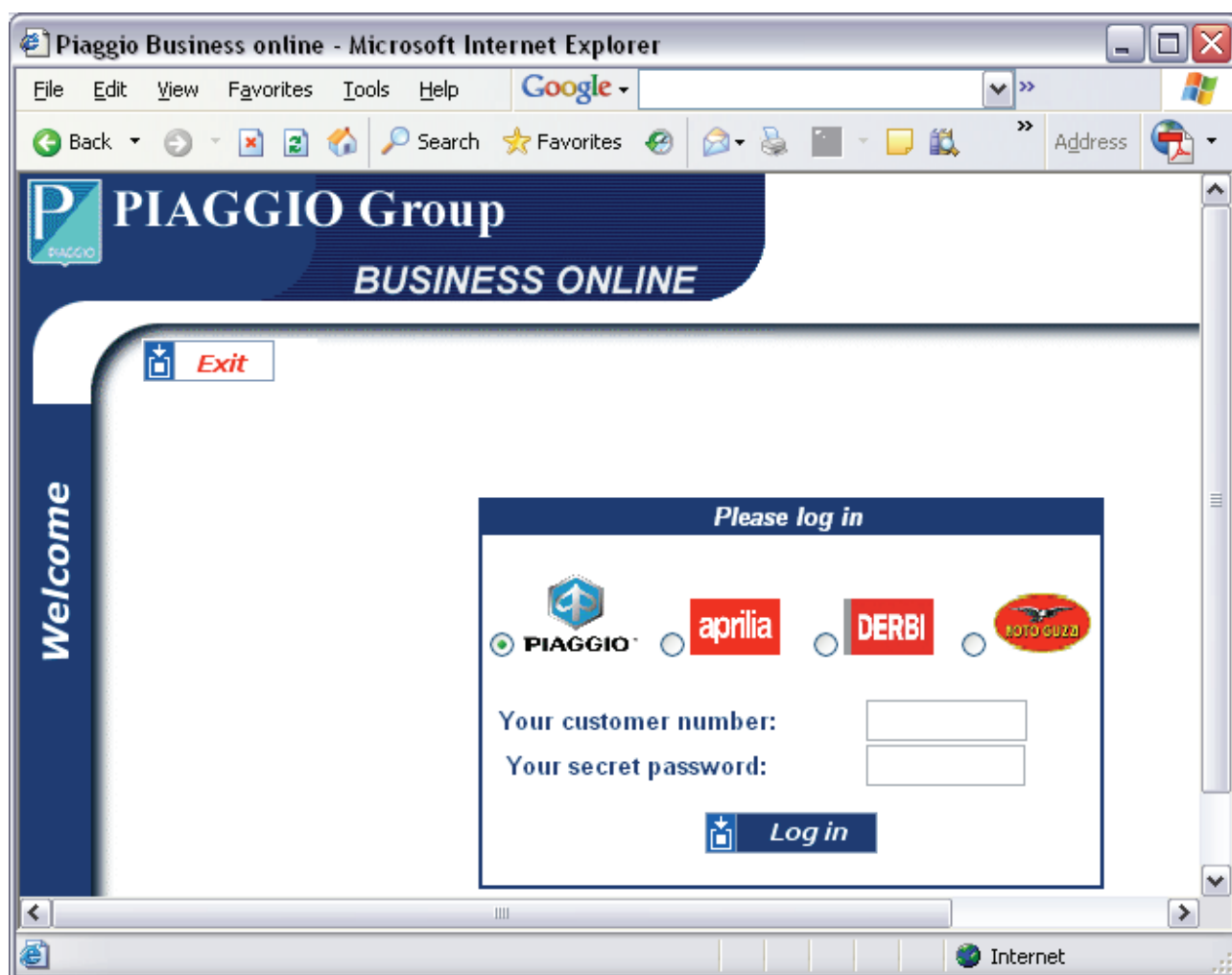


BUSINESS MANAGEMENT (BM)

USER GUIDE

1. Access to the site

To reach the Business Management (BM) login page, login to the Dealer Extranet, click on Buying/Electronic Ordering Menu, and click the Business Management (BM) link—you will reach this page:



Enter your customer code (new SAP Dealer ID) and password and click on the *Log in* button.

If you have lost or forgotten your password, you may request a new one from your Sales Administrator.

2. General

2.1. *Use of icons*

Navigation on BM should be done using the following icons:

To leave a screen:



To go back to the previous screen:



To confirm your choice and go forward:

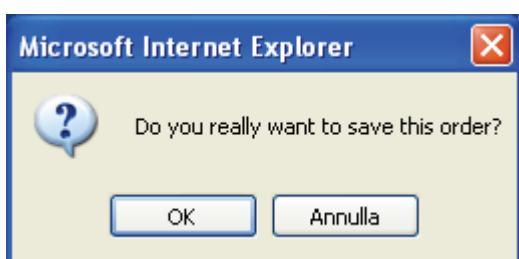


Note: if you use the icons on your application bar, e.g. *Back* and *Refresh*, you may lose connection with the site and many have to log back in.

2.2. Messages communication/errors

While navigating it is possible that you will try to perform operations not allowed by the system, e.g. saving an incomplete document. The system will inform you thru a pop-up (window) what the mistake is or what the action is and how to act in accordance.

For example, this **pop up** indicates that the order will be saved and sent to Piaggio Group when you click on **OK**.



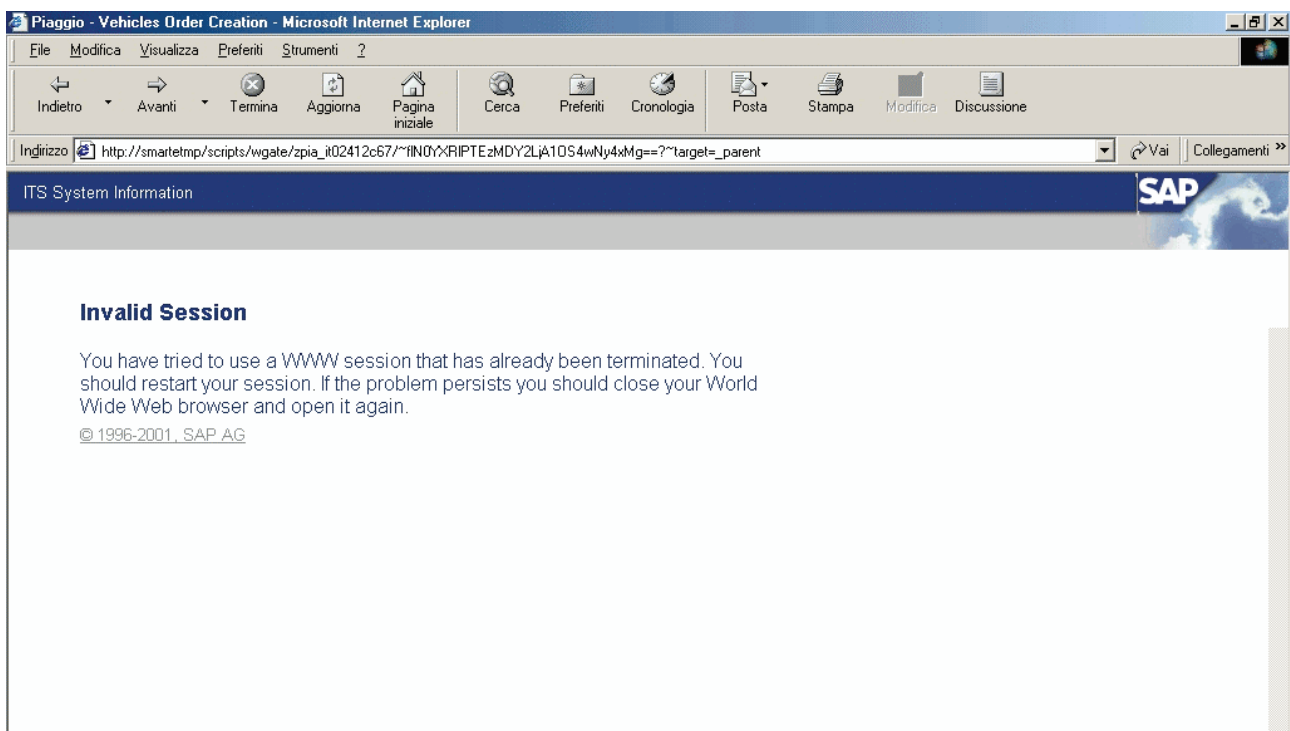
This **pop up** indicates that it is possible to lose all inserted data if you press **OK**. It means you are leaving the session with out saving data inserted. If you press on **Cancel (Annulla)**, it will bring you back to your previous screen where you can continue entering your data.



2.3. Time

When you click on an icon the system opens a dialog with the Piaggio Group Information System and supplies a response in real time. However, if there are line connection (telephone, LAN, or other) issues or if there are many dealers connected to the system at the same time, response time may be a bit slower. In this case **do not click on several icons** at the same time—this will only lead to the possibility of losing your inserted data or a possible lost connection.

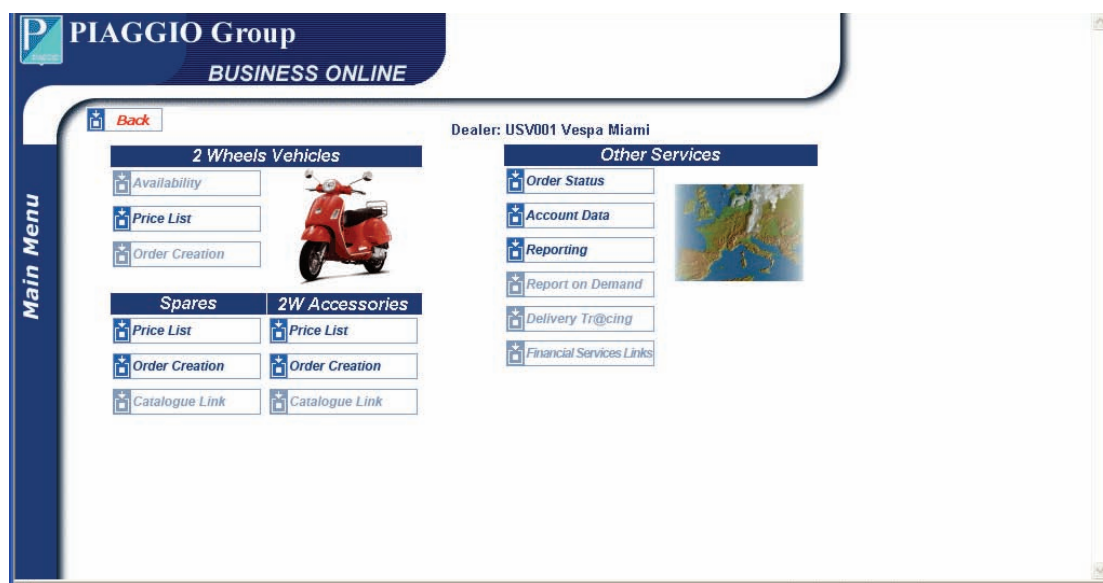
If your connection times out, you will see the following screen:



In this case it is necessary to log back in.

3. Main Menu

The first page allows you to have a fast access to the activity that you want to perform. Greyed out icons indicate actions not activated. If you click on the *Back* button, you will be logged out.



The activated icons allow you to perform four distinct groups of activities:

∞ **2 Wheels Vehicles**

- Price List: Allows you to view vehicle price list

∞ **Spare Parts**

- Price List: Allows you to view spare part price list
- Order Creation: Allows you to submit orders for spare parts

∞ **Accessories 2R**

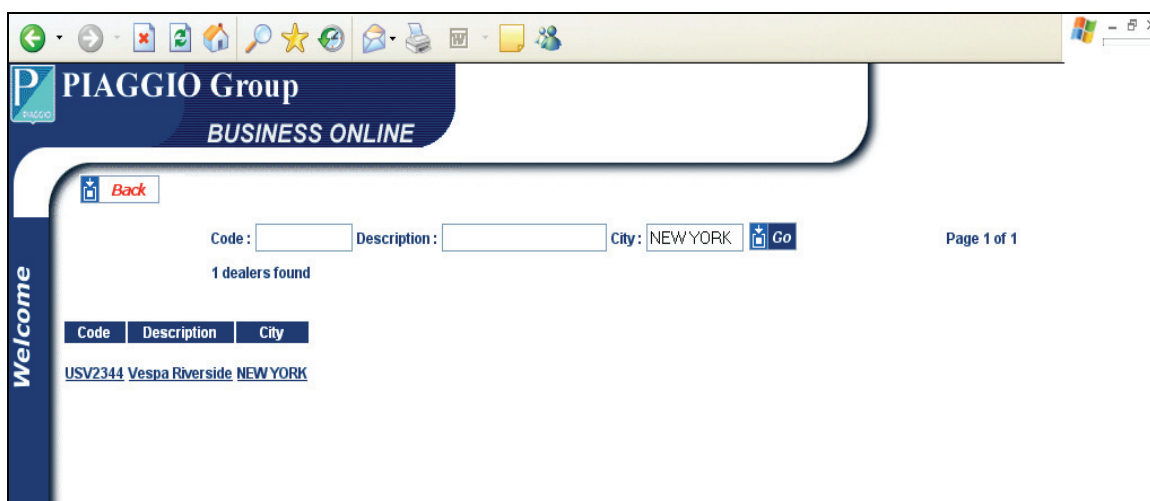
- Price List: Allows you to view accessories price list
- Order Creation: Allows you to submit orders for accessories

∞ **Other Services**

- Order Status: Allows you to view your open order situation.
- Account Data: Allows you to view your open invoices and credit situation.
- Reporting: Visualization of tables and specific data

3.1. *Dealer Search (only for Dealer Groups).*

Right after having inserted all the “log in” information, Dealers who have links to other dealers can search for them in this screen. You can use this functionality to search for dealers that are part of your operations.



PIAGGIO Group
BUSINESS ONLINE

[Back](#)

Code : Description : City : [Go](#) Page 1 of 1

1 dealers found

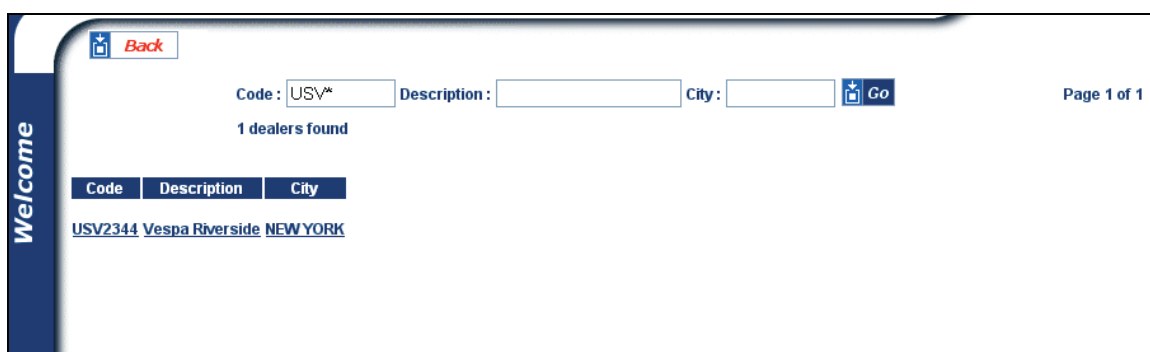
| Code | Description | City |
|---------|-----------------|----------|
| USV2344 | Vespa Riverside | NEW YORK |

Welcome

You may search using any of the following criteria:

- ∞ Customer code/ dealer ID
- ∞ Dealer Name
- ∞ City

All three search criteria allow the use of the asterisk (*) to do a search on partial codes.



[Back](#)

Code : Description : City : [Go](#) Page 1 of 1

1 dealers found

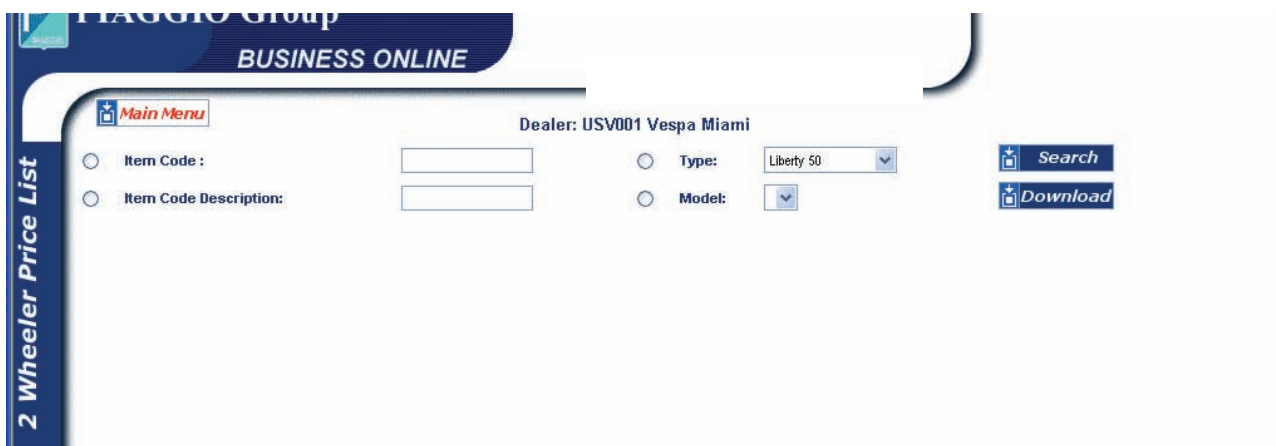
| Code | Description | City |
|---------|-----------------|----------|
| USV2344 | Vespa Riverside | NEW YORK |

Welcome

4. 2 Wheels Vehicles

4.1. 2 Wheels Price List.

By Clicking on the icon **Price List** it is possible to consult the list of the items that are specific to the dealer.



The screenshot shows the '2 Wheeler Price List' section of the Piaggio Business Online interface. The dealer is 'USV001 Vespa Miami'. The search criteria are as follows:

- Item Code: (empty field)
- Item Code Description: (empty field)
- Type: Liberty 50 (dropdown menu)
- Model: (empty dropdown menu)

Buttons for 'Search' and 'Download' are visible on the right side of the search area.

In the top part of the page you are able to insert search criteria such as item code, description, and type. Inserting information in these fields allow you to have a more specific list. Then clicking on the icon **“Download”** you can download this list to your local PC.



The screenshot shows the '2 Wheeler Price List' section of the Piaggio Business Online interface. The dealer is 'USV001 VESPA MIAMI'. The search criteria are as follows:

- Item Code: * (empty field)
- Item Code Description: (empty field)
- Type: Liberty 50 (dropdown menu)
- Model: (empty dropdown menu)

Buttons for 'Search' and 'Download' are visible on the right side of the search area. Below the search area, a table displays the price list:

| Item Code | Description | Type | Model | Brand | Basic Retail Price (USD) |
|------------|--|-------------------|-------|------------|--------------------------|
| E15GA7DUS1 | LIBERTY 150 LEADER PLATINO 686/GRIGIO 76 | LIBERTY 150 | | 2W-Piaggio | 2.199,00 |
| E15GB2DUS1 | LIBERTY 150 LEADER PERLA 693/GRIGIO 762 | LIBERTY 150 | | 2W-Piaggio | 2.199,00 |
| E15GD8DUS1 | LIBERTY 150 LEADER 202/A BLU REALE-762 G | LIBERTY 150 | | 2W-Piaggio | 2.199,00 |
| E15GVADUS1 | LIBERTY 150 LEADER VERDE ING.374/GRGIO | LIBERTY 150 | | 2W-Piaggio | 2.199,00 |
| E15W9BDUS1 | LIBERTY 50 2T NERO 94 / GRIGIO 762 | Liberty 50 | | 2W-Piaggio | 1.599,00 |
| E15WA7DUS1 | LIBERTY 50 2T PLATINO 686 / GRIGIO 762 | Liberty 50 | | 2W-Piaggio | 1.599,00 |
| E15WC2DUS1 | LIBERTY 50 2T ACQUAMARINA 293 USA | Liberty 50 | | 2W-Piaggio | 1.599,00 |
| E23S90GUS1 | VESPA PX 150 NERO 94 | Vespa PX 150 Cat. | | 2W-Vespa | 4.199,00 |
| E23SEBGUS1 | VESPA PX 150 GRIGIO SMOKY 731 | Vespa PX 150 Cat. | | 2W-Vespa | 4.199,00 |
| E23SF2GUS1 | VESPA PX 150 EXCALIBUR 738 | Vespa PX 150 Cat. | | 2W-Vespa | 4.199,00 |
| E23SR7GUS1 | VESPA PX 150 ROSSO DRAGON 894 | Vespa PX 150 Cat. | | 2W-Vespa | 4.199,00 |
| E23SV6GUS1 | VESPA PX 150 F4 VERDE VINTAGE 383 | Vespa PX 150 Cat. | | 2W-Vespa | 4.199,00 |

BUSINESS ONLINE

Dealer: USV001 VESPA MIAMI

☒ Item Code :

☐ Item Code Description:

☐ Type:

☐ Model:

| Item Code | Description | Type | Model | Brand | Basic Retail Price (USD) |
|------------|--|-------------|-------|------------|--------------------------|
| E15GA7DUS1 | LIBERTY 150 LEADER PLATINO 686/GRIGIO 76 | LIBERTY 150 | | 2W-Piaggio | 2.199,00 |
| E15GB2DUS1 | LIBERTY 150 LEADER PERLA 693/GRIGIO 762 | LIBERTY 150 | | 2W-Piaggio | 2.199,00 |
| E15GD8DUS1 | LIBERTY 150 LEADER 202/A BLU REALE-762 G | LIBERTY 150 | | 2W-Piaggio | 2.199,00 |
| E15GVADUS1 | LIBERTY 150 LEADER VERDE ING.374/GRGIO | LIBERTY 150 | | 2W-Piaggio | 2.199,00 |
| E15W9BDUS1 | LIBERTY 50 2T NERO 94 / GRIGIO 762 | Liberty 50 | | 2W-Piaggio | 1.599,00 |
| E15WA7DUS1 | LIBERTY 50 2T PLATINO 686 / GRIGIO 762 | Liberty 50 | | 2W-Piaggio | 1.599,00 |
| E15WC2DUS1 | LIBERTY 50 2T ACQUAMARINA 293 USA | Liberty 50 | | 2W-Piaggio | 1.599,00 |

You may search using any one of the three following methods:

1. **Item Code/Number:** enter either the complete item code or part of the code led or followed by an asterisk (*).

☒ **Item Code :**

2. **Item Code Description:** enter the complete item description or part of the description led or followed by an asterisk (*).








☐ **Item Code Description:**

3. **Model:** select the from the pull down menu.

☒ **Model:**


After having made your selection, click **Search** to retrieve the data.


5. Spare Parts and Accessories 2R.

| Spares | 2W Accessories |
|--|--|
|  Price List |  Price List |
|  Order Creation |  Order Creation |
|  Catalogue Link |  Merchandising Orders |
| |  Catalogue Link |

Note: Spare Parts and Accessories are different lines of business so there is a separate menu for each group.

5.1. Spare Part and Accessory Price list


PIAGGIO Group
BUSINESS ONLINE

 [Main Menu](#)


Dealer: USV001 VESPA MIAMI

Item Code : *

Product hierarchy:

Item Code Description:

Max no. of hits: 200

 [Search](#)

Spares Price List

| Item Code | Description | Substitutive | Discount class | Type | Product hierarchy | Min. Del. Q.ty | Price (USD) | Mat.pricing grp |
|------------|--|--------------|----------------------|------------------|-------------------|----------------|--------------------|-----------------|
| 000061 | CIRCLIP | | Cs E/Glass LHD Ele | Slow Competitive | | 50 | 1,00 P - Piaggio | |
| 000097 | KEY | | Cs E/Glass LHD Ele | Slow Competitive | | 10 | 3,00 P - Piaggio | |
| 000267 | Woodruff key for flywheel | | Cs E/Glass LHD Ele | Slow Competitive | | 10 | 2,00 P - Piaggio | |
| 000292 | SCREW | | Cs Y/Chassis RHD Efi | Slow Competitive | | 25 | 12,00 P - Piaggio | |
| 000397 | Washer for oil plug (8,2x12,5x1) | | Cs E/Glass LHD Ele | Slow Competitive | | 25 | 0,30 P - Piaggio | |
| 000674 | Ring for rear wheel axle (25x26,9x1,2) | | Cs E/Glass LHD Ele | Slow Competitive | | 15 | 0,80 P - Piaggio | |
| 001467Y | BEARING EXTRACTOR ASSY | | Cs U/Blind RHD Efi | Captive | | 1 | 420,00 P - Piaggio | |
| 001467Y006 | BEARING EXTRACTOR PART 6 | | Cs U/Blind RHD Efi | Captive | | 1 | 13,20 P - Piaggio | |
| 001467Y007 | BEARING EXTRACTOR PART 7 | | Cs U/Blind RHD Efi | Captive | | 1 | 12,00 P - Piaggio | |
| 001467Y013 | BEARING EXTRACTOR PART 13 | | Cs U/Blind RHD Efi | Captive | | 1 | 15,60 P - Piaggio | |


You may search by **Item Code**, **Description**, and/or **Product Hierarchy**. The search function gives priority first to Product Hierarchy, then to Item Code, and finally to Description.

You may enter partial numbers with an asterisk (*).

To make the search more efficient, it is recommended that you fill in at least one of the fields and that you limit the **Max no. of hits**. If you leave all fields blank, the search will return all items available to you up to the Max no. of hits you indicate.

Search results display the following information:

- ∞ Item code (Part number)
- ∞ Item Description
- ∞ Alternative items available for item
- ∞ Discount class of item
- ∞ Type of spare parts
- ∞ Hierarchy of the item
- ∞ Minimum order quantity for item
- ∞ Dealer Cost


PIAGGIO Group
BUSINESS ONLINE

[Main Menu](#)

Item Code :

Item Code Description:

Dealer: USV001 VESPA MIAMI

Product hierarchy:

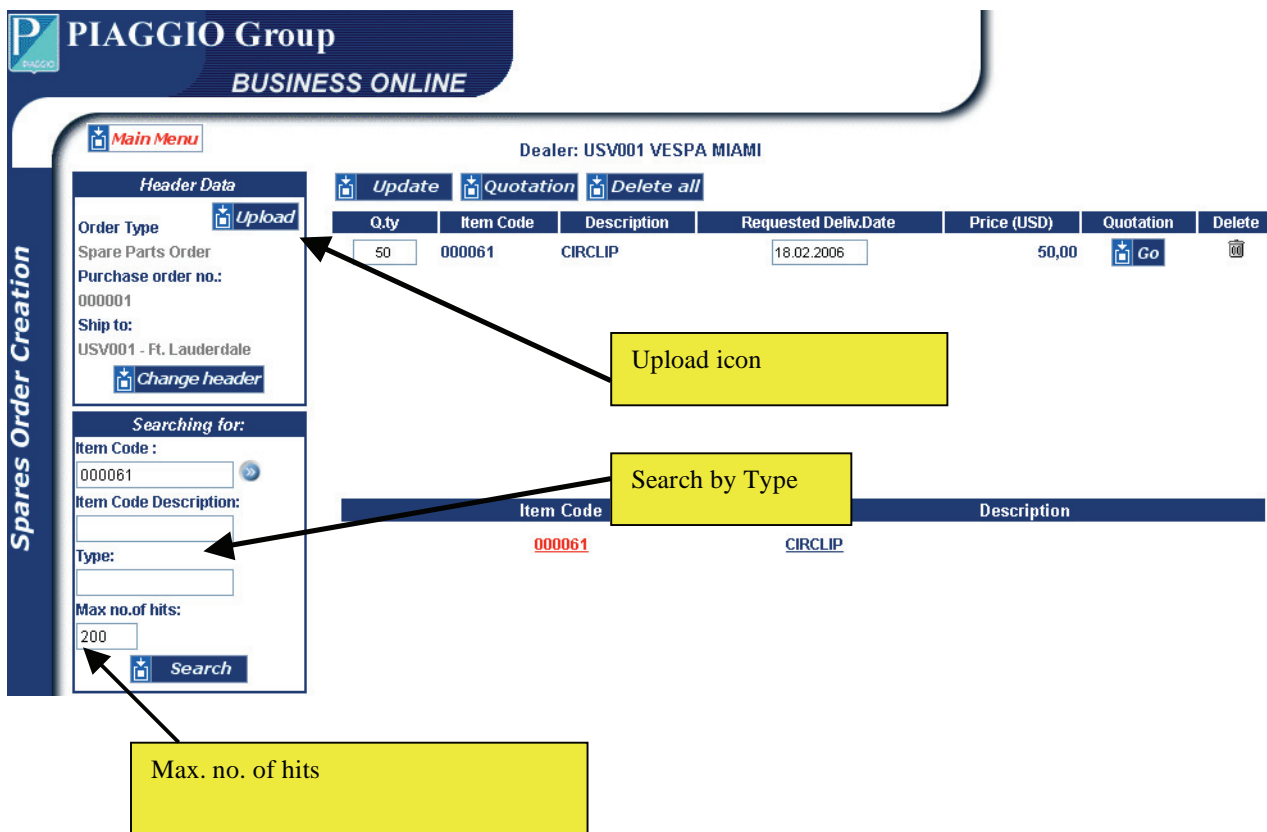
Max no.of hits:

[Search](#)

| Item Code | Description | Substitutive | Discount class | Type | Product hierarchy | Min. Del. Q.ty | Price (USD) | Mat.pricing grp |
|------------|--|--------------|----------------------|------------------|-------------------|----------------|--------------------|-----------------|
| 000061 | CIRCLIP | | Cs E/Glass LHD Ele | Slow Competitive | | 50 | 1,00 P - Piaggio | |
| 000097 | KEY | | Cs E/Glass LHD Ele | Slow Competitive | | 10 | 3,00 P - Piaggio | |
| 000267 | Woodruff key for flywheel | | Cs E/Glass LHD Ele | Slow Competitive | | 10 | 2,00 P - Piaggio | |
| 000292 | SCREW | | Cs Y/Chassis RHD Efi | Slow Competitive | | 25 | 12,00 P - Piaggio | |
| 000397 | Washer for oil plug (8,2x12,5x1) | | Cs E/Glass LHD Ele | Slow Competitive | | 25 | 0,30 P - Piaggio | |
| 000674 | Ring for rear wheel axle (25x26,9x1,2) | | Cs E/Glass LHD Ele | Slow Competitive | | 15 | 0,80 P - Piaggio | |
| 001467Y | BEARING EXTRACTOR ASSY | | Cs U/Blind RHD Efi | Captive | | 1 | 420,00 P - Piaggio | |
| 001467Y006 | BEARING EXTRACTOR PART 6 | | Cs U/Blind RHD Efi | Captive | | 1 | 13,20 P - Piaggio | |
| 001467Y007 | BEARING EXTRACTOR PART 7 | | Cs U/Blind RHD Efi | Captive | | 1 | 12,00 P - Piaggio | |
| 001467Y013 | BEARING EXTRACTOR PART 13 | | Cs U/Blind RHD Efi | Captive | | 1 | 15,60 P - Piaggio | |

5.2. Spare Part Order Entry

5.2.1. Standard Order



PIAGGIO Group
BUSINESS ONLINE

Main Menu

Dealer: USV001 VESPA MIAMI

Header Data

Order Type: Spare Parts Order
Purchase order no.: 000001
Ship to: USV001 - Ft. Lauderdale
Change header

Searching for:

Item Code: 000061
Item Code Description:
Type:
Max no.of hits: 200
Search

Update Quotation Delete all

| Q.ty | Item Code | Description | Requested Deliv.Date | Price (USD) | Quotation | Delete |
|------|-----------|-------------|----------------------|-------------|-----------|--------|
| 50 | 000061 | CIRCLIP | 18.02.2006 | 50,00 | Go | |

Item Code Description

000061 CIRCLIP

Upload icon

Search by Type

Max. no. of hits

To enter a Spare part order:

Insert the Header Data

Header data contains general information about the order like the type of order you are inserting, your order reference number and where you would like the order to be shipped.

Search for the items you want to order

You can search by these fields:

- ∞ Item Code (Part number)
- ∞ Description
- ∞ Type(see Price list)

In all cases it is possible to use the partial search with an asterisk (*). If you enter the exact part number/ item code you are looking for, the search will be much quicker.

This field default been set at 200. You can limit it to a smaller number by changing the number in the field; you can increase the limit but please remember that this will extend search time.

It is possible to use multiple search criteria. You can enter information in the field “**Type**”, info in the field “**Item Code**”, and info in the field “**Description**”.

For Example:

Item Code: 0006*

Description: *ring*

The search will first look at all the item that begin with 0006... then inside these items it will search for items that in their description contain the word “ring”.

Add Items to your Shopping Cart

When the search is complete, click on the item that you would like to put in your shopping basket.

Searching for:
Item Code :
 
Item Code Description:

Type:

Max no.of hits:

 **Search**

| Item Code | Description |
|------------------------|-------------------------|
| 000061 | CIRCLIP |

PIAGGIO Group
BUSINESS ONLINE

Spares Order Creation

[Main Menu](#)

Dealer: USV001 VESPA MIAMI

[Update](#)
[Quotation](#)
[Delete all](#)

| Q.ty | Item Code | Description | Requested Deliv.Date | Price (USD) | Quotation | Delete |
|------|-----------|-------------|----------------------|-------------|--------------------|--------|
| 50 | 000061 | CIRCLIP | 18.02.2006 | 50,00 | Go | |

Header Data

Order Type
[Upload](#)

Spare Parts Order

Purchase order no.: 000001

Ship to: USV001 - Ft. Lauderdale

[Change header](#)

Searching for:

Item Code:

Item Code Description:

Type:

Max no.of hits:

[Search](#)

| Item Code | Description |
|-----------|-------------|
| 000061 | CIRCLIP |

After filling your shopping basket with the items that you would like to order, you may:

- ∞ Modify the quantity and the desired delivery date of each line in the Shopping Basket,
- ∞ View the quotation for each line by clicking on **Go**, and
- ∞ Cancel a line by clicking on the icon **Trash can**.

For the entire order, you may:

- ∞ Click on the icon **Quotation** to obtain the net price and click on **Order** to submit the order to Piaggio Group.
- ∞ Click on the icon **Delete All** to cancel all the lines in the Shopping Basket—this is required when you want to modify the header data.
- ∞ Click on the icon **Update All** which updates the order lines after you have changed quantities or changed delivery dates.

Spare parts and Accessories often have a minimum order quantity. This quantity is entered into the order line automatically when you select the item into your Shopping basket. In the case that you want to modify the quantity please keep in mind that if you insert a quantity smaller than the minimum you will get an error message and the quantity will be automatically updated by the system to the minimum order quantity.

After having clicked on the icon **Quotation** in this screen, it is possible to submit the order to Piaggio Group by clicking on the order button—you will see your order number highlighted in **red**.

Back
 Order

| Q.ty | Item Code | Description | Requested Deliv.Date | Availability Date | Price (USD) | Quotation |
|--------------------------|-----------|-------------|----------------------|-------------------|-------------|-----------|
| 50 | 000061 | CIRCLIP | 18.02.2006 | 20.02.2006 | 50,00 | Go |
| Total price (USD) | | | | | 50,00 | |

Main Menu
 Dealer: USV001 VESPA MIAMI

Order Number 9030099682

| ORDER HEADER | |
|----------------------|------------|
| Customer: | USV001 |
| Purchase order no.: | WWW000001 |
| Purchase Order date: | 18.02.2006 |

| ORDER OVERVIEW | | | |
|--------------------------|-----------|-------------|-------------|
| Q.ty | Item Code | Description | Price (USD) |
| 50 | 000061 | CIRCLIP | 50,00 |
| Total price (USD) | | | 50,00 |

5.2.2. Submitting an Order Using a txt File

If you click on the **‘Upload’** button in the Header data section, you can upload a txt order file from your PC. The file can be prepared beforehand and loaded when you want directly onto the Piaggio Group site. This is especially convenient for large orders.

The .txt file must be in the following format:

Purchase quantity

7 characters (with zeros), e.g. qty 10: **0000010**

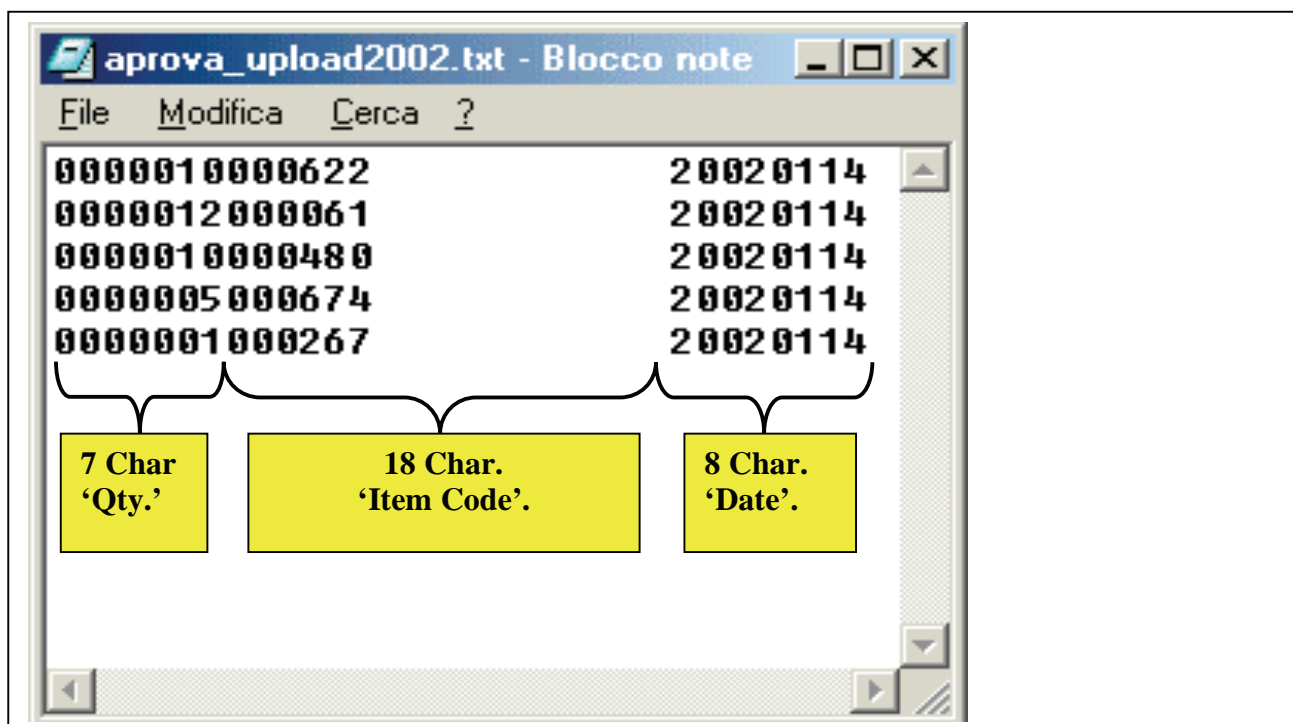
Item Code/Number

Max 18 characters (exactly as it is in the Price list), e.g. **000622**

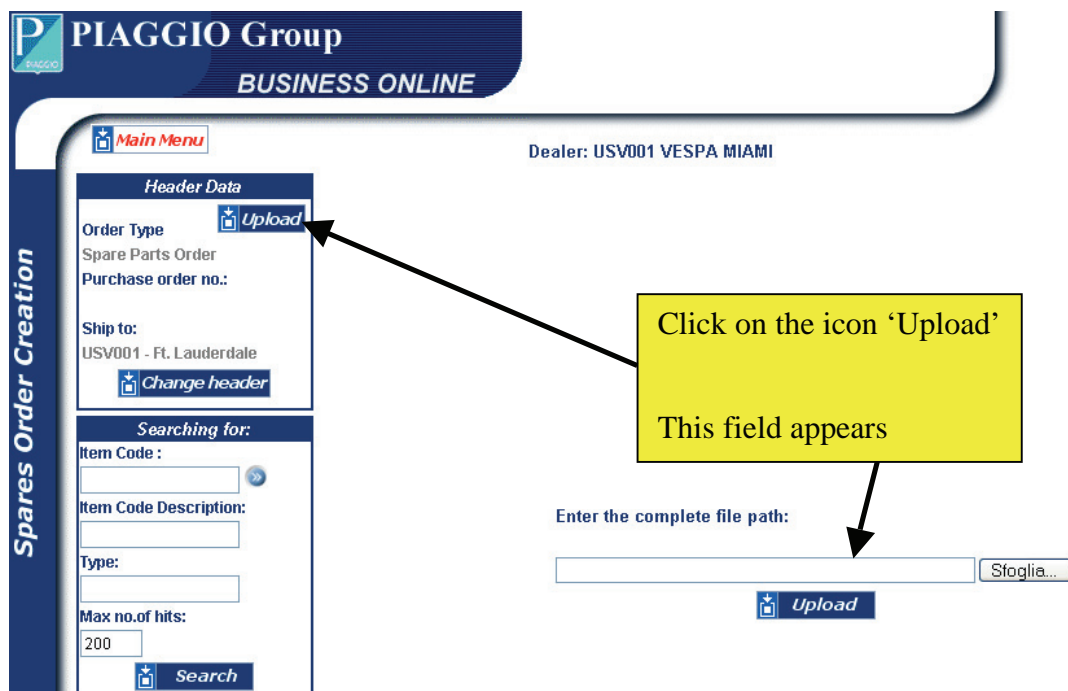
Requested delivery date

8 characters [YYYYMMDD], e.g. **20020114** (January 14, 2002)

Example of a .txt file for upload:



When you click on the icon **Upload** a field will open on the bottom of your screen where you are able to indicate the Path of your file by either typing it in or browsing for it.




PIAGGIO Group
BUSINESS ONLINE

Dealer: USV001 VESPA MIAMI

Main Menu

Spares Order Creation


Header Data

Order Type  **Upload**

Spare Parts Order

Purchase order no.:

Ship to:
USV001 - Ft. Lauderdale

 **Change header**


Searching for:

Item Code :

Item Code Description:


Type:


Max no.of hits:
200

 **Search**

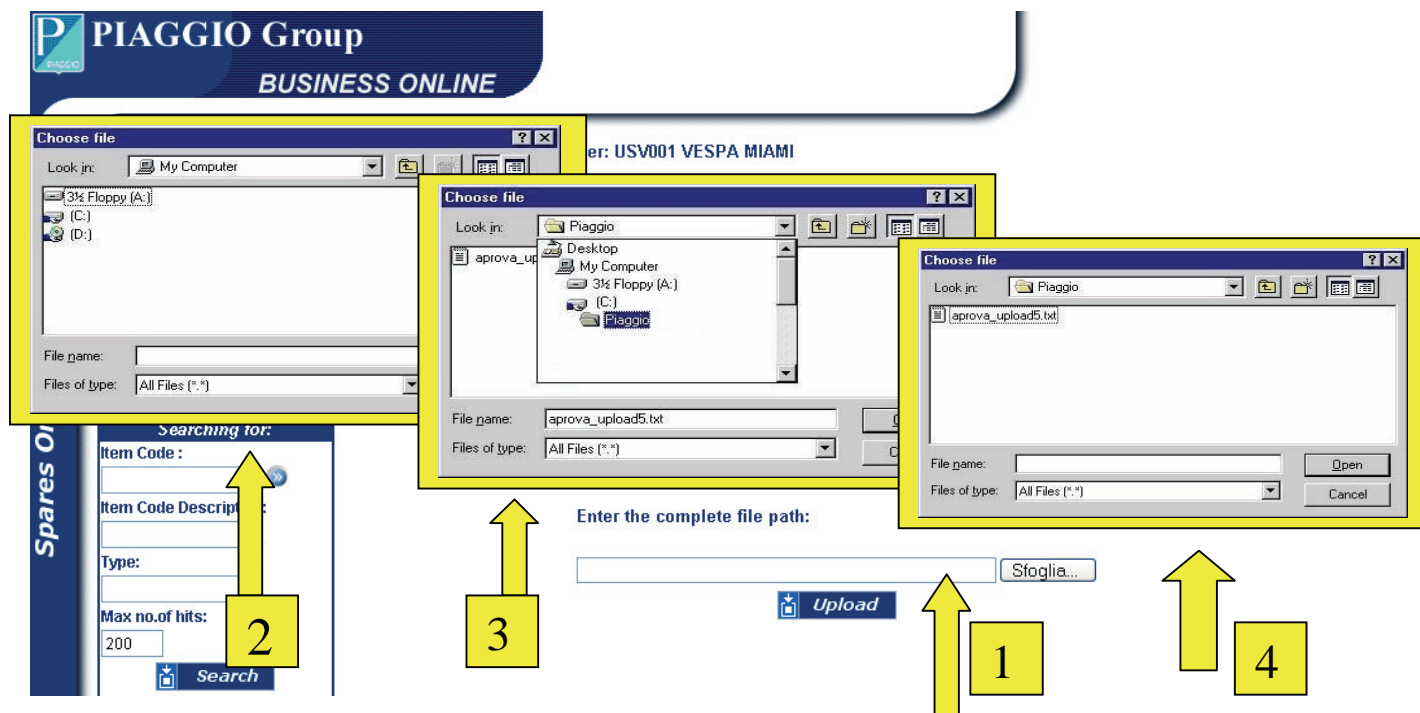
Click on the icon 'Upload'
This field appears

Enter the complete file path:

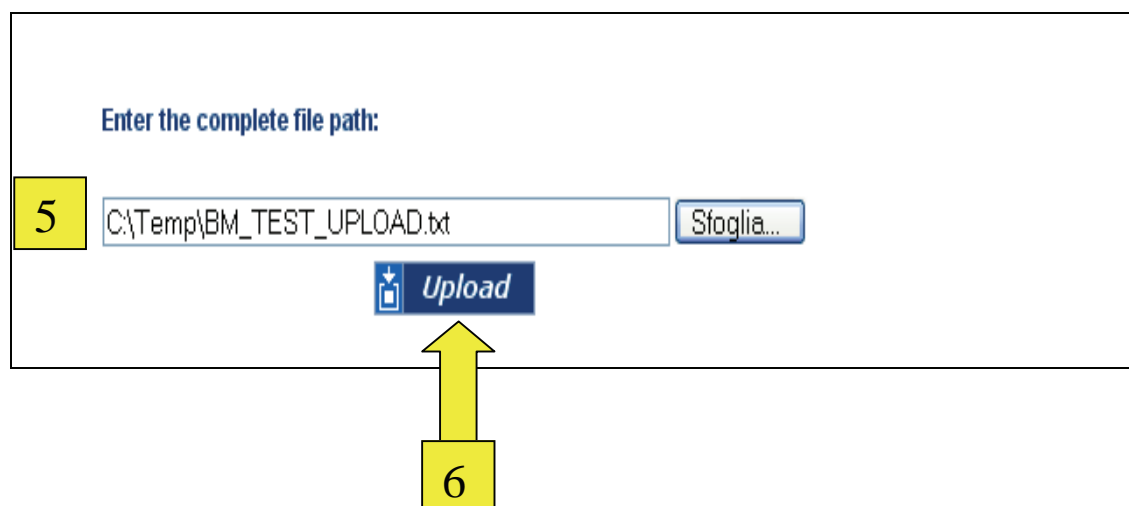


 **Upload**

Click on **Browse** (1) Opens the usual search window (2) search for your file.



Find the file on your PC (3) select it (4) it gets inserted into the Path field or if you know the path, you can type it directly in the field.



After having entered the path in the field (5) click on the icon **Upload** (6). If the file is formatted correctly, all the items in your file will be loaded into your Shopping Basket. If there are items that are not correct in the file, they will be omitted from the Shopping Basket so please check that your file matches the Shopping Basket.

Once the file is loaded and you have checked it you can continue by first clicking on **Quotation** and then clicking on **Order**.

In the case that the codes in the file were correct but that there exist exceptions such as obsolete item or minimum item qty not met you will get a pop-up error message. You will have to be correct the quantity and remove the inadmissible codes from the Shopping Basket.

Dealer: USV001 VESPA MIAMI

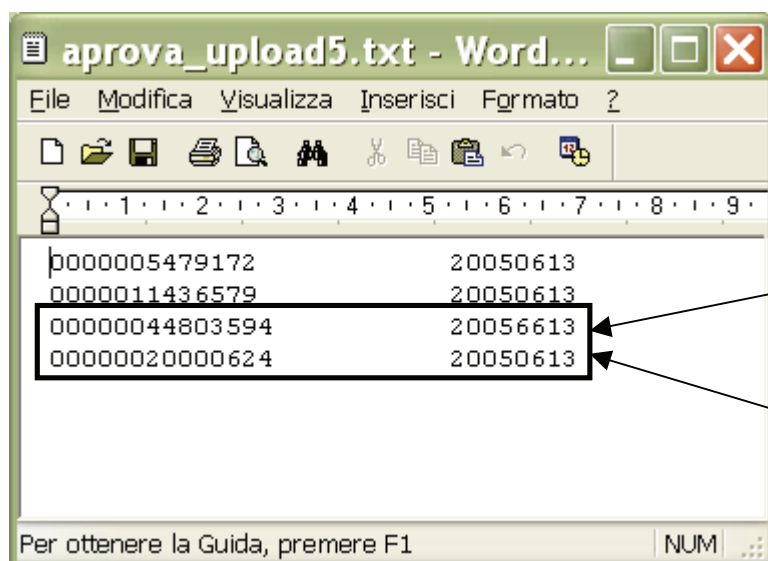

[Back](#)

[Order](#)

| Q.ty | Item Code | Description | Requested Deliv.Date | Availability Date | Price (USD) | Quotation |
|-------------------|-----------|-------------|----------------------|-------------------|-------------|-----------|
| 50 | 000061 | CIRCLIP | 22.02.2006 | 22.02.2006 | 50,00 | Go |
| 10 | 000097 | KEY | 22.02.2006 | 22.02.2006 | 30,00 | Go |
| Total price (USD) | | | | | 80,00 | |

Examples of errors: file with wrong items

In the case there are errors in the files that you have loaded error warnings will appear.



This line has the wrong date:
13/66/2005

In this line the item does not exist.

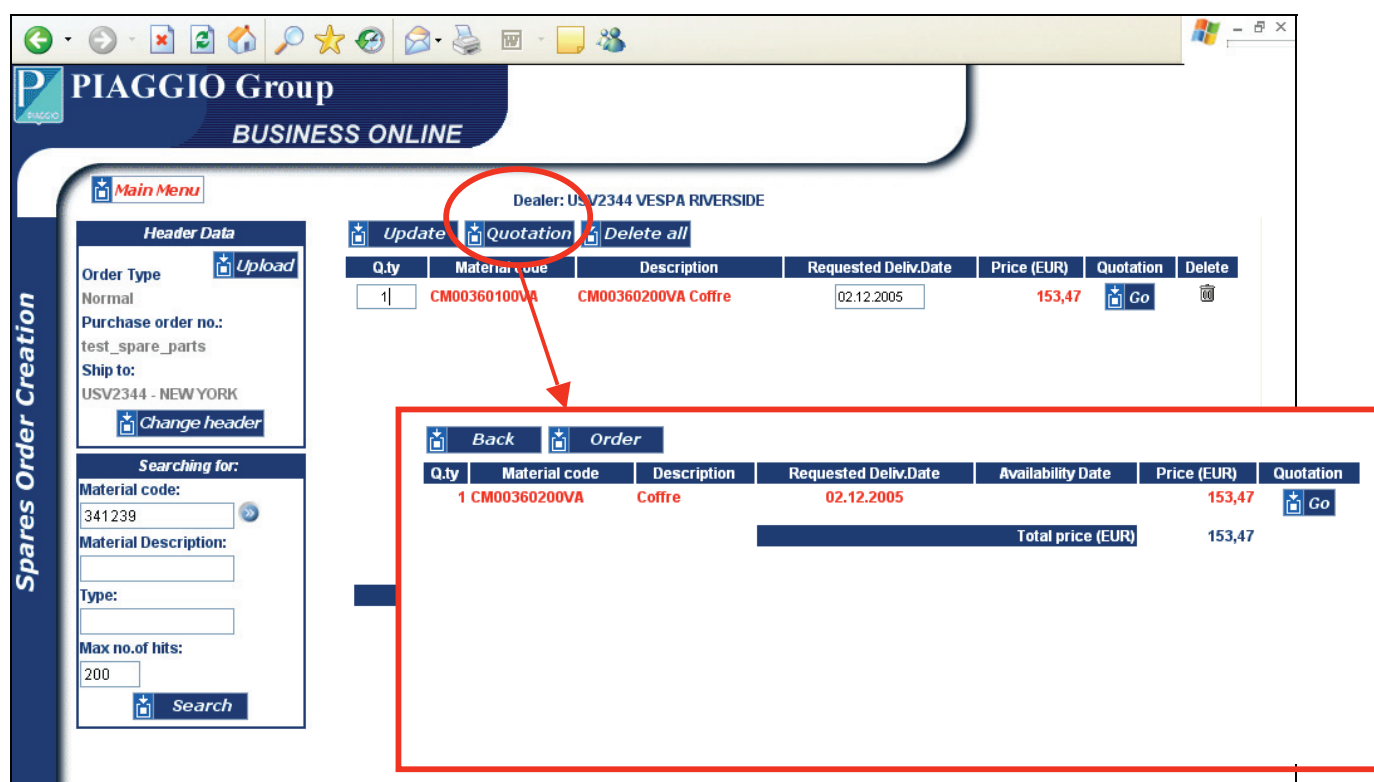
The result of the loading will be the following:

In the Shopping Basket, items that are correct have been loaded and the quantity has been loaded with the minimum order quantity. At this point you can manually modify the quantity if you require a higher quantity.

An obsolete item with an active substitution code (i.e. a superseded item) is visible in **red**.

The obsolete item code is shown under **Item Code** and the substitute item code is shown under **Description**. When you click on the icon **Quotation** the obsolete item is replaced by the substitute item.

In example below the item CM00360100VA has been substituted by CM00360200VA.




The screenshot shows the PIAGGIO Group BUSINESS ONLINE interface. On the left is a sidebar with 'Main Menu' and 'Spares Order Creation'. The main area displays 'Dealer: US V2344 VESPA RIVERSIDE'. Below this is a table with columns: Q.ty, Material code, Description, Requested Deliv.Date, Price (EUR), Quotation, and Delete. A row shows '1', 'CM00360100VA' (in red), 'CM00360200VA Coffre' (in red), '02.12.2005', '153,47', and a 'Go' icon. A red circle highlights the 'Quotation' icon above this row. A red arrow points from this icon to a pop-up window. The pop-up window has a red border and contains a table with columns: Q.ty, Material code, Description, Requested Deliv.Date, Availability Date, Price (EUR), and Quotation. It shows '1', 'CM00360200VA' (in red), 'Coffre' (in red), '02.12.2005', an empty 'Availability Date' field, '153,47', and a 'Go' icon. Below this table is a 'Total price (EUR)' of '153,47'.

If the requested delivery date is in the past, the requested delivery date will be the date you upload the order.


5.3. *Inserting Accessory orders*


Accessory orders are submitted in the same way as Spare Parts orders. The only difference is that you are able to search by **Vehicle Type**, which allows you to search accessories that are linked to a particular vehicle.


Searching for:

Load Catalogue Basket 


Vehicle Code

Vehicle Type
Liberty 50 


 **Search**

Item Code : 

Item Code Description:

Type:


Max no.of hits:

 **Search**

6. Other Services.

6.1. Managing Order Status

From the main Menu click on the icon **Order Status** to arrive at the following screen:



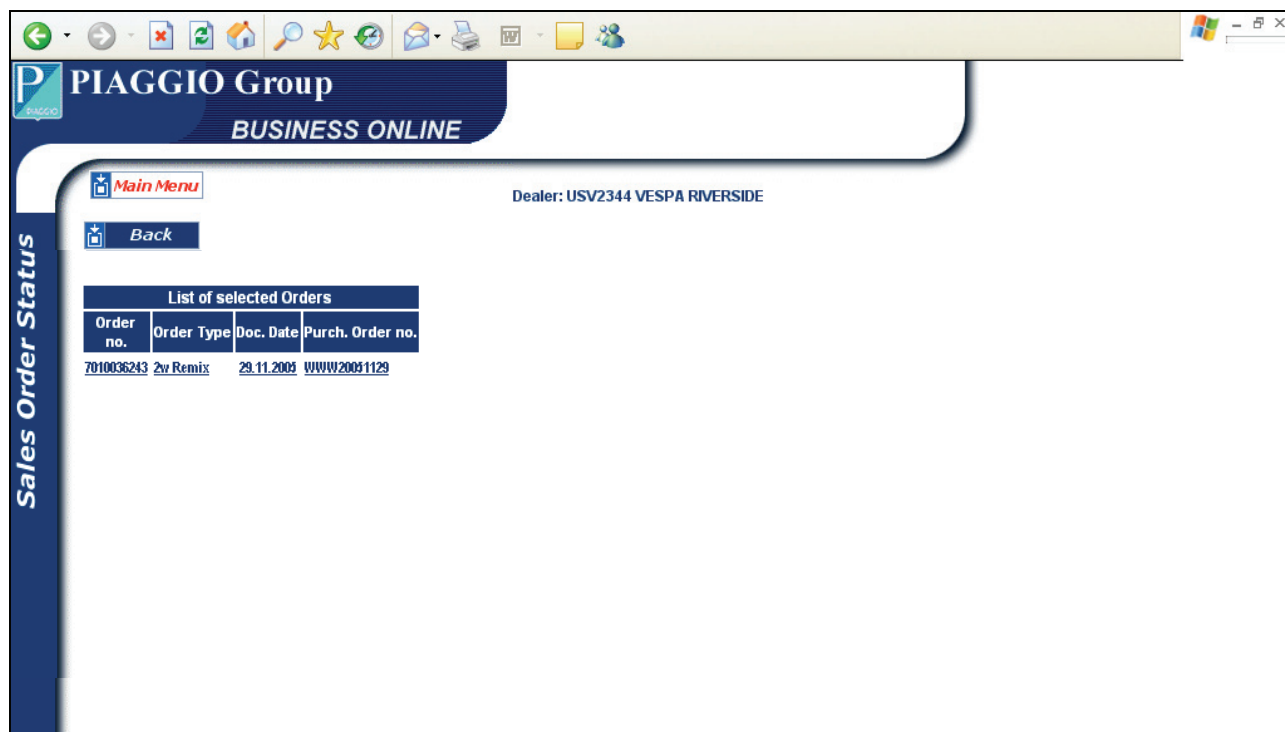
Here, you may:

- ∞ Insert the Piaggio Group **Order Number** that you are looking for.
- ∞ Insert your **Purchase Order Number** that you inserted when creating the order.
- ∞ Insert the **Item Code/Number** present in the order you are looking for and this will bring up all the orders that contain this item.
- ∞ Enter a **date range** and the system will search for all orders inserted during that time frame.

Select which **line of business** the order belongs to.

Specify whether you'd like to view **Open Orders** or **All Orders** and click on **Search** to start the search.

For this search you can use partial codes with the asterisk (*) in any of the fields.



| List of selected Orders | | | |
|----------------------------|--------------------------|----------------------------|-----------------------------|
| Order no. | Order Type | Doc. Date | Purch. Order no. |
| 7010036243 | 2w Remix | 29.11.2005 | WWW20051129 |

The list of selected orders will contain the Piaggio Group Order Number, the Order Date, and your Purchase Order Number. If you click on the line, you can the order detail.

PIAGGIO Group
BUSINESS ONLINE

[Main Menu](#)
[Back](#)

List of selected Orders

| Order no. | Order Type | Doc. Date | Purch. Order no. |
|------------|------------------|------------|--------------------|
| 9711425806 | 2 wheel vehicles | 15.02.2006 | VFD |
| 9711425804 | 2 wheel vehicles | 15.02.2006 | WWW20060215 |
| 9711425801 | 2 wheel vehicles | 14.02.2006 | WWW20060214 |
| 9711425800 | 2 wheel vehicles | 14.02.2006 | WWW20060214 |
| 9711425799 | 2 wheel vehicles | 14.02.2006 | WWW20060214 |
| 9711425798 | 2 wheel vehicles | 14.02.2006 | WWW20060214 |
| 9711425797 | 2 wheel vehicles | 13.02.2006 | WWWTEST MARIO 1111 |
| 9711425796 | 2 wheel vehicles | 13.02.2006 | test 11 |

Dealer: USV001 VESPA MIAMI

ORDER HEADER

| | | | |
|----------------|--------------------|---------------------|-----|
| Order Number : | 9711425806 | Purchase order no.: | VFD |
| Order date: | 15.02.2006 | Currency: | |
| Order Type | 2 wheel vehicles | | |
| Payer: | USV001 Vespa Miami | | |

ORDER OVERVIEW

| Item | Item Code | Quantity | Requested Deliv.date | Confirmed Date | Delivery Date | Payment terms | Net Price (USD) |
|------------------------------|---|----------|----------------------|----------------|---------------|---------------|-----------------|
| 10 | E23SVCUS2 | 1 | | | | US01 | 4,399.00 |
| | VESPA PX 150 E1 VERDE VINTAGE 382 07.2006 | | | | | | |
| Total Net Price (USD) | | | | | | | 4,399.00 |

Header data that is valid for the complete order

Data regarding the items in the lines.
Such as;

- ∞ Ordered quantity / Requested delivery date
- ∞ Confirmed quantity/ Confirmed delivery date
- ∞ Delivered Qty / The date when the items will be delivered

The data in the Header Data that pertains to the whole order is the following:

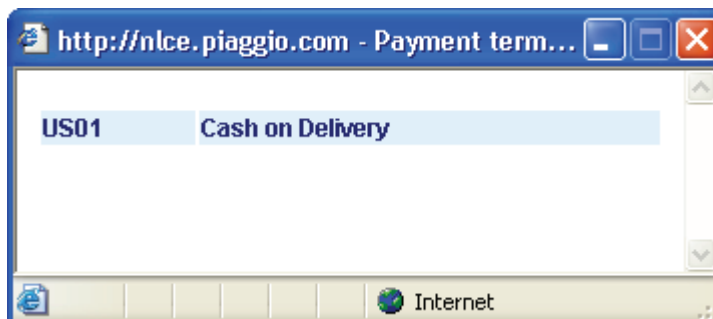
- ∞ Piaggio Group Order Number
- ∞ Your reference number / Purchase Order number
- ∞ Order date
- ∞ Currency
- ∞ Order Type
- ∞ Payer (the entity that will pay the invoice of this order)

| ORDER OVERVIEW | | | | | | |
|------------------------------|-----------------------------------|----------------------|----------------|---------------|---------------|-----------------|
| Item | Item Code | ORDERED | CONFIRMED | DELIVERED | Payment terms | Net Price (USD) |
| | | Quantity | Quantity | Quantity | | |
| | | Requested Deliv.date | Confirmed Date | Delivery Date | | |
| 10 | E23SVCUS2 | 1 | | | US01 | 4,399.00 |
| | VESPA PX 150 E1 VERDE VINTAGE 382 | 07.2006 | | | | |
| Total Net Price (USD) | | | | | | 4,399.00 |

The information regarding each order line is the following:

- ∞ Line number
- ∞ Item code and description
- ∞ Ordered quantity and the requested delivery date inserted by the dealer
- ∞ Confirmed order quantity with the confirmed date

- ∞ Quantity shipped and date of shipment
- ∞ Shipment terms and if you click on the line you will see the terms of payment

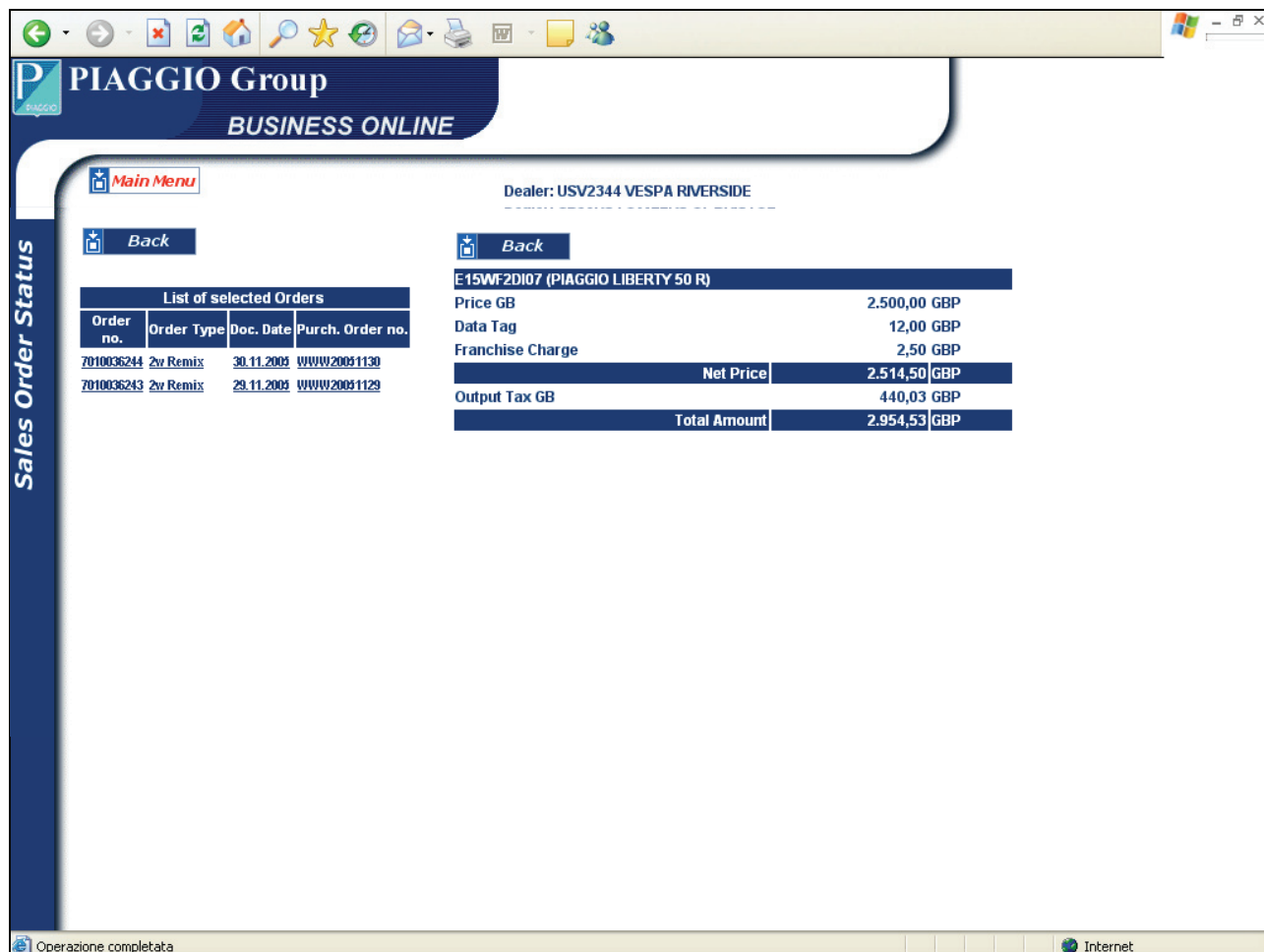


The net price of the items in the line. (If you click on the price (1))

| ORDER OVERVIEW | | | | | | |
|---------------------|------------------------|----------------------|----------------|---------------|---------------|-----------------|
| | | ORDERED | CONFIRMED | DELIVERED | | |
| Item | Material | Quantity | Quantity | Quantity | Payment terms | Net Price |
| | | Requested Deliv.date | Confirmed Date | Delivery Date | | |
| 10 | ECP3902I03 | 1 | 1 | | <u>GBTB</u> | <u>1.312,50</u> |
| | PIAGGIO B 500 BLACK 94 | 48.2005 | 49.2005 | | | |
| Total Net Price (€) | | | | | | 1.312,50 |

1

You can see how this net price gets calculated, and you can see the Total net price of the complete order in the blue line.



The screenshot shows a web browser window displaying the PIAGGIO Group BUSINESS ONLINE interface. The browser's address bar shows a URL starting with 'http://'. The page has a blue header with the PIAGGIO logo and 'BUSINESS ONLINE' text. A vertical sidebar on the left is labeled 'Sales Order Status'. The main content area is divided into two sections. The left section, titled 'List of selected Orders', contains a table with columns: Order no., Order Type, Doc. Date, and Purch. Order no. The right section, titled 'Dealer: USV2344 VESPA RIVERSIDE', contains a 'Back' button and a table showing the price breakdown for a specific order.

| List of selected Orders | | | |
|-------------------------|------------|------------|------------------|
| Order no. | Order Type | Doc. Date | Purch. Order no. |
| 7010036244 | 2w Remix | 30.11.2009 | WWW20091130 |
| 7010036243 | 2w Remix | 29.11.2009 | WWW20091129 |

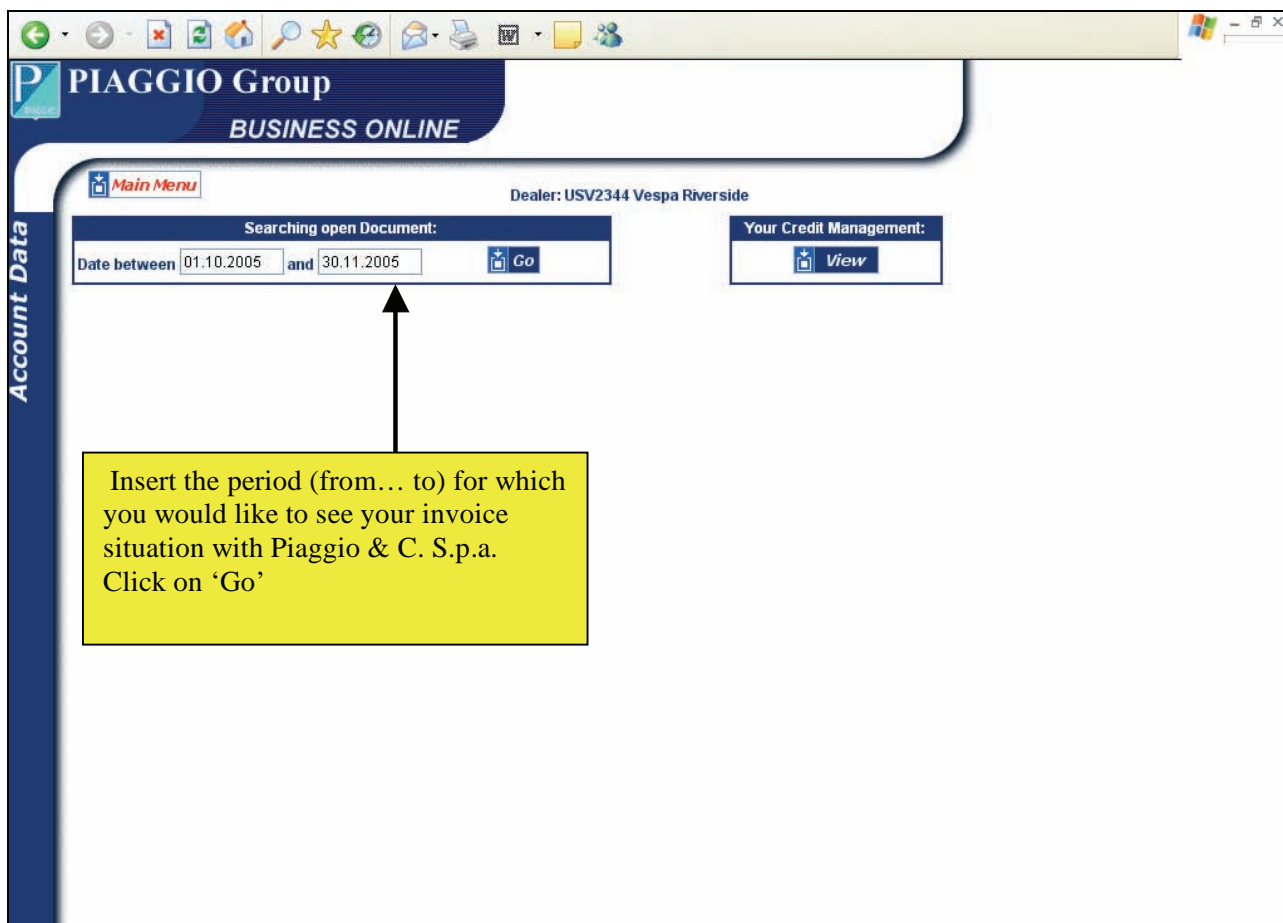
| E15WF2DI07 (PIAGGIO LIBERTY 50 R) | |
|-----------------------------------|---------------------|
| Price GB | 2.500,00 GBP |
| Data Tag | 12,00 GBP |
| Franchise Charge | 2,50 GBP |
| Net Price | 2.514,50 GBP |
| Output Tax GB | 440,03 GBP |
| Total Amount | 2.954,53 GBP |

At the bottom of the browser window, the status bar shows 'Operazione completata' and 'Internet'.

6.2. Account Data

Click on the icon **Account Data** in the Main Menu to view your Accounting Data. Note: **Credit Management** for USA is not yet active.

Enter the period you'd like to search as shown below and click on **Go**.



PIAGGIO Group
BUSINESS ONLINE

[Main Menu](#) Dealer: USV2344 Vespa Riverside

Account Data

Searching open Document:

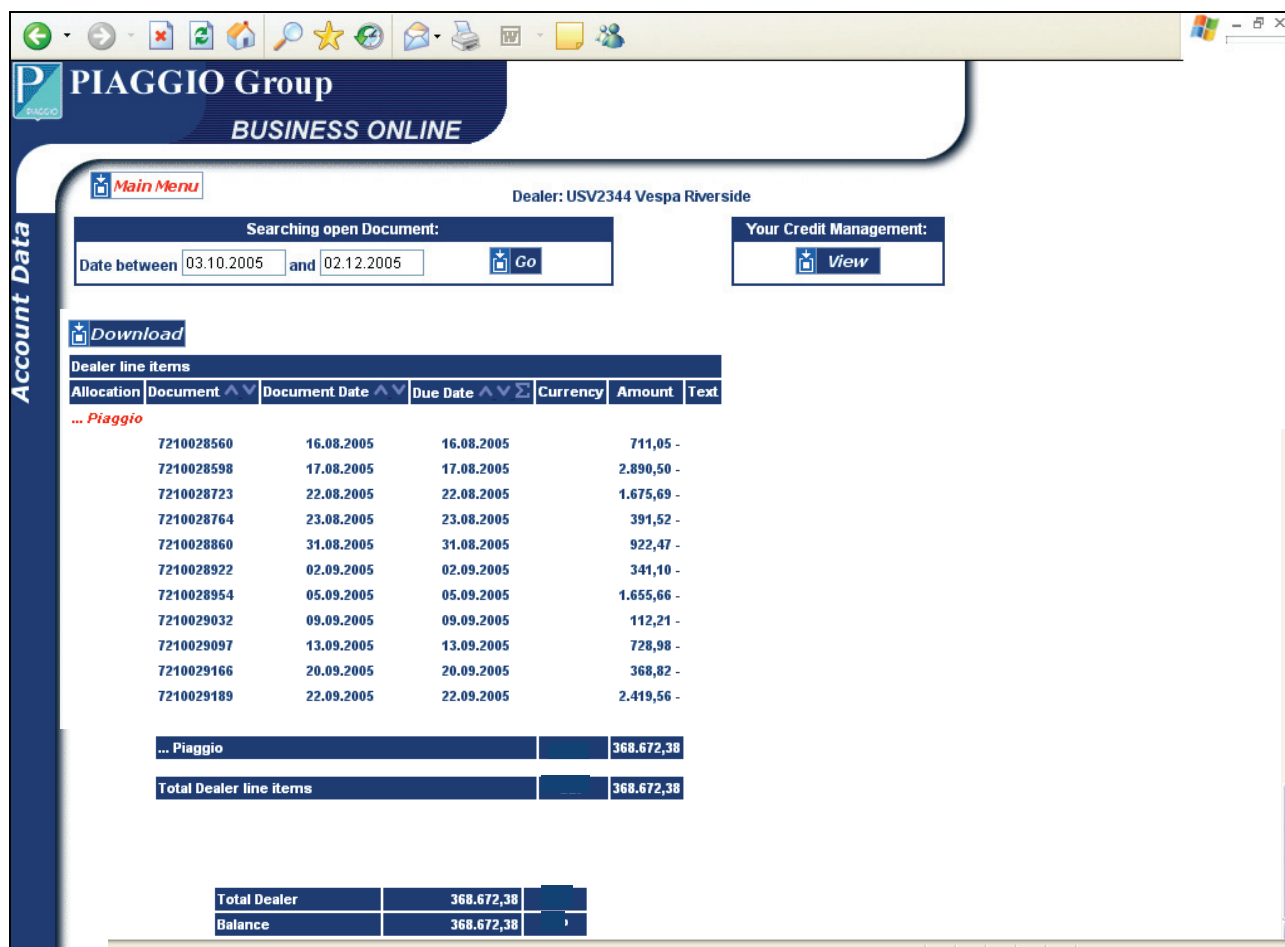
Date between and [Go](#)

Your Credit Management: [View](#)

Insert the period (from... to) for which you would like to see your invoice situation with Piaggio & C. S.p.a. Click on 'Go'

The search will return invoices in period you specified with the following information:

- ∞ Document numbers (present for the period you have requested)
- ∞ Document date
- ∞ Due date
- ∞ Currency
- ∞ Document Amount



PIAGGIO Group
BUSINESS ONLINE

Dealer: USV2344 Vespa Riverside

Searching open Document:

Date between 03.10.2005 and 02.12.2005 [Go](#)

Your Credit Management: [View](#)

[Download](#)

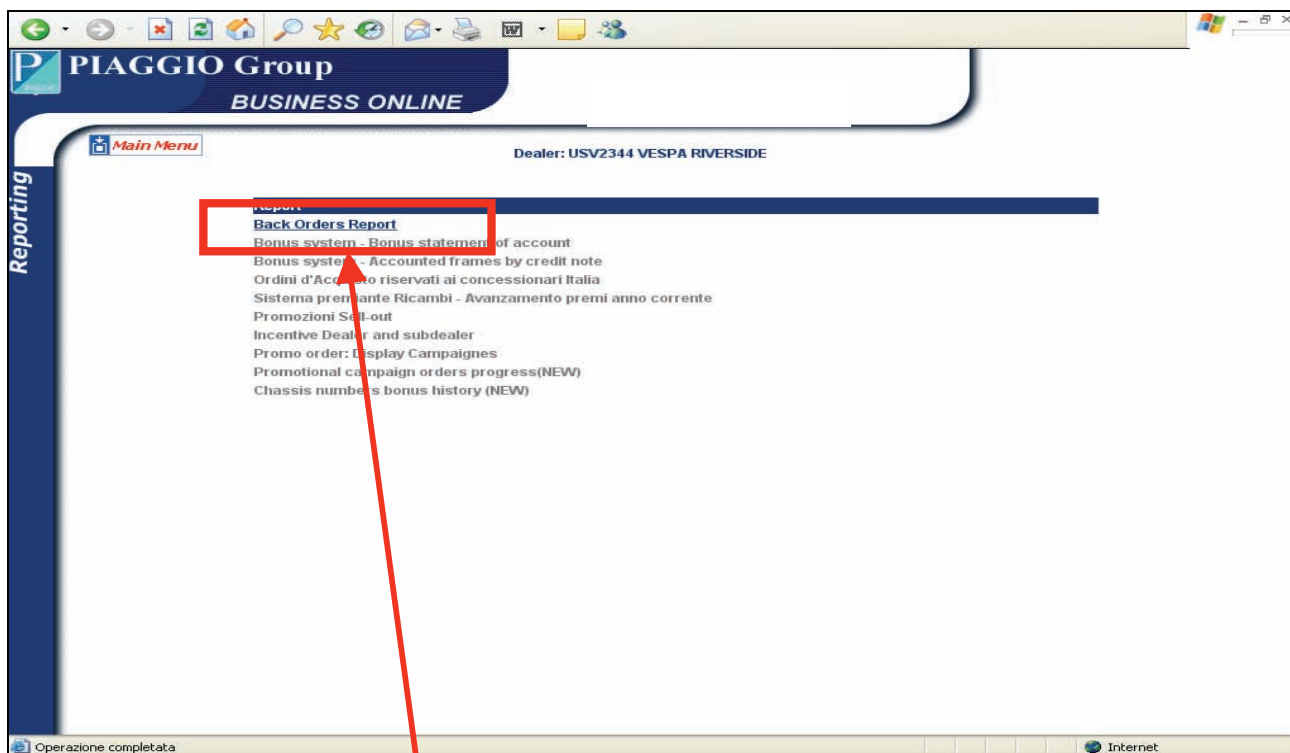
Dealer line items

| Allocation | Document | Document Date | Due Date | Currency | Amount | Text |
|-------------------------|------------|---------------|------------|----------|------------|------|
| ... Piaggio | | | | | | |
| | 7210028560 | 16.08.2005 | 16.08.2005 | | 711,05 - | |
| | 7210028598 | 17.08.2005 | 17.08.2005 | | 2.890,50 - | |
| | 7210028723 | 22.08.2005 | 22.08.2005 | | 1.675,69 - | |
| | 7210028764 | 23.08.2005 | 23.08.2005 | | 391,52 - | |
| | 7210028860 | 31.08.2005 | 31.08.2005 | | 922,47 - | |
| | 7210028922 | 02.09.2005 | 02.09.2005 | | 341,10 - | |
| | 7210028954 | 05.09.2005 | 05.09.2005 | | 1.655,66 - | |
| | 7210029032 | 09.09.2005 | 09.09.2005 | | 112,21 - | |
| | 7210029097 | 13.09.2005 | 13.09.2005 | | 728,98 - | |
| | 7210029166 | 20.09.2005 | 20.09.2005 | | 368,82 - | |
| | 7210029189 | 22.09.2005 | 22.09.2005 | | 2.419,56 - | |
| ... Piaggio | | | | | 368.672,38 | |
| Total Dealer line items | | | | | 368.672,38 | |

| | |
|--------------|------------|
| Total Dealer | 368.672,38 |
| Balance | 368.672,38 |

7.3 Reporting

The **Reporting** icon present in the main Menu allows you to view the **Back Orders Report**.



Back Orders Report

Searching for:

Select Business line: 2 Wheels Vehicles

Order Type:

Item Code : **to**

Product hierarchy: **to**


Sorted by:

☒ Sales Group
☐ Item Code

Display
Back

Click with your cursor on the report that you would like to launch. A search screen will pop up. The list of the open backorders will show orders that have not been completely shipped or future orders based on the line of Business, Item code, and /or Product Hierarchy. The results may be sorted by Sales Group or by Item Code.






Click on **Display** to view:

| PIAGGIO Group BUSINESS ONLINE | | | | | | | | | | | | |
|---|---------|---------------------------------|------------|--|--------|-----------|----------|----------|----------|----------|-----------|----------|
|  Main Menu | | Dealer: USV2344 VESPA RIVERSIDE | | | | | | | | | | |
| Order | Ship to | Order Type | Product | Material description | Date | Rem.Qty | Sch.Qty | Sch.Date | Del.Qty | Ship.Qty | Ship.date | Bill.Qty |
| 7010035940 | GB50KS | Z2RR | E27K9BH107 | VESPA ET2 50 CAT BLACK 94 | 310304 | | | 150404 | 1 | | | |
| 7010035940 | GB50KS | Z2RR | E27K9BH107 | VESPA ET2 50 CAT BLACK 94 | 310304 | 1 | 1 | 040804 | | | | |
| 7010035942 | GB50KS | Z2RR | ESR5R7AI04 | GILERA RUNNER 50 SP(CAT)D.REDB94/E.SIL | 310304 | | | 150404 | 1 | | | |
| 7010035942 | GB50KS | Z2RR | ESR5R7AI04 | GILERA RUNNER 50 SP(CAT)D.REDB94/E.SIL | 310304 | | | 150404 | 1 | | | |
| 7010036042 | GB50KS | Z2RR | ESP590AI03 | PIAGGIO ZIP 125 (CAT) BLACK 94 | 050404 | 1 | | | | | | |
| 7010036042 | GB50KS | Z2RR | EVG2EBAI01 | VESPA GT 200 SMOKE SILVER 731/A | 050404 | | | 150404 | 1 | | | |
| 7010036146 | GB50KS | Z2RP | E24RRFC109 | PIAGGIO NRG 50 AIR K.RED 811/E.SILVER7 | 240904 | 1 | | | | | | |
| 7010036161 | GB50KS | Z2RR | EGTBDB8101 | PIAGGIO X9 250 EVOLUTION SMOKE SILVER | 071004 | 1 | | | | | | |
| 7010036168 | GB50KS | Z2RR | ESR5R7AI04 | GILERA RUNNER 50 SP(CAT)D.REDB94/E.SIL | 111104 | 1 | | | | | | |
| 7010036212 | GB50KS | Z2RR | ECP3902I03 | PIAGGIO B 500 BLACK 94 | 150405 | 1 | | | | | | |
| 7010036212 | GB50KS | Z2RR | ECP3902I03 | PIAGGIO B 500 BLACK 94 | 150405 | 1 | | | | | | |
| 7010036213 | GB50KS | Z2RR | ESP190AI03 | PIAGGIO ZIP 50 (CAT) BLACK 94 | 150405 | 1 | | | | | | |
| 7010036213 | GB50KS | Z2RR | ESP190AI03 | PIAGGIO ZIP 50 (CAT) BLACK 94 | 150405 | 1 | | | | | | |
| 7010036214 | GB50KS | Z2RR | ESP190AI03 | PIAGGIO ZIP 50 (CAT) BLACK 94 | 150405 | 1 | | | | | | |
| 7010036214 | GB50KS | Z2RR | ESP190AI03 | PIAGGIO ZIP 50 (CAT) BLACK 94 | 150405 | 1 | | | | | | |
| 7010036236 | GB50KS | ZUKH | E15WF2DI07 | PIAGGIO LIBERTY 50 RST 2T E.SILVER 738 | 310505 | 1 | 1 | 070605 | | | | |
| 7010036237 | GB50KS | Z2RR | E24RRFC109 | PIAGGIO NRG 50 AIR K.RED 811/E.SILVER7 | 310505 | 1 | 1 | 070605 | | | | |
| 7010036243 | GB50KS | Z2RR | ECP3902I03 | PIAGGIO B 500 BLACK 94 | 291105 | 1 | 1 | 061205 | | | | |
| TOTAL | | | | | | 14 | 4 | | 4 | 0 | | 0 |

The result of the report shows a list of all the items that have not yet been shipped to the dealer.

- ∞ Order: SAP order number
- ∞ Ship to: Destination of goods
- ∞ Order Type: Order type
- ∞ Product: Item code
- ∞ Description: Item Description
- ∞ Date: Order date
- ∞ Rem Qty: Remaining quantity
- ∞ Sch Qty: Scheduled qty
- ∞ Sch Date: Scheduled delivery date
- ∞ Del Qty: Delivered qty
- ∞ Ship Qty: Shipped qty
- ∞ Ship Date: Shipped date
- ∞ Bill Qty: Invoiced qty

Data include orders shipped from 10 working days

| Order | Ship to | Order Type | Product | Material description | Date | Rem.Qty | Sch.Qty | Sch.Date | Del.Qty | Ship.Qty | Ship.date | Bill.Qty |
|--------------|---------|------------|------------|--|--------|-----------|----------|----------|----------|----------|-----------|---|
| 7010035940 | GB50KS | Z2RR | E27K9BH107 | VESPA ET2 50 CAT BLACK 94 | 310304 | | | 150404 | 1 | | | |
| 7010035940 | GB50KS | Z2RR | E27K9BH107 | VESPA ET2 50 CAT BLACK 94 | 310304 | 1 | 1 | 040804 | | | | |
| 7010035942 | GB50KS | Z2RR | ESR5R7AI04 | GILERA RUNNER 50 SP(CAT)D.RED894/E.SIL | 310304 | | | 150404 | 1 | | | |
| 7010035942 | GB50KS | Z2RR | ESR5R7AI04 | GILERA RUNNER 50 SP(CAT)D.RED894/E.SIL | 310304 | | | 150404 | 1 | | | |
| 7010036042 | GB50KS | Z2RR | ESP590AI03 | PIAGGIO ZIP 125 (CAT) BLACK 94 | 050404 | 1 | | | | | | |
| 7010036042 | GB50KS | Z2RR | EVG2EBAI01 | VESPA GT 200 SMOKE SILVER 731/A | 050404 | | | 150404 | 1 | | | |
| 7010036146 | GB50KS | Z2RP | E24RRFCI09 | PIAGGIO NRG 50 AIR K.RED 811/E.SILVER7 | 240904 | 1 | | | | | | |
| 7010036161 | GB50KS | Z2RR | EGTBDB8I01 | PIAGGIO X9 250 EVOLUTION SMOKE SILVER | 071004 | | | | | 2 | 270505 | 2  |
| 7010036168 | GB50KS | Z2RR | ESR5R7AI04 | GILERA RUNNER 50 SP(CAT)D.RED894/E.SIL | 111104 | | | | | 2 | 270505 | 2  |
| 7010036212 | GB50KS | Z2RR | ECP3902I03 | PIAGGIO B 500 BLACK 94 | 150405 | | | | | 3 | 270505 | 3  |
| 7010036212 | GB50KS | Z2RR | ECP3902I03 | PIAGGIO B 500 BLACK 94 | 150405 | | | | | 3 | 270505 | 3  |
| 7010036213 | GB50KS | Z2RR | ESP190AI03 | PIAGGIO ZIP 50 (CAT) BLACK 94 | 150405 | | | | | 1 | 310505 | 1  |
| 7010036213 | GB50KS | Z2RR | ESP190AI03 | PIAGGIO ZIP 50 (CAT) BLACK 94 | 150405 | | | | | | | |
| 7010036214 | GB50KS | Z2RR | ESP190AI03 | PIAGGIO ZIP 50 (CAT) BLACK 94 | 150405 | | | | | | | |
| 7010036214 | GB50KS | Z2RR | ESP190AI03 | PIAGGIO ZIP 50 (CAT) BLACK 94 | 150405 | 1 | | | | | | |
| 7010036236 | GB50KS | ZUKN | E15WF2DI07 | PIAGGIO LIBERTY 50 RST 2T E.SILVER 738 | 310505 | 1 | 1 | 070605 | | | | |
| 7010036237 | GB50KS | Z2RR | E24RRFCI09 | PIAGGIO NRG 50 AIR K.RED 811/E.SILVER7 | 310505 | 1 | 1 | 070605 | | | | |
| 7010036243 | GB50KS | Z2RR | ECP3902I03 | PIAGGIO B 500 BLACK 94 | 291105 | 1 | 1 | 061205 | | | | |
| TOTAL | | | | | | 14 | 4 | | 4 | 0 | | 0 |

A truck next to **Bill Qty** means that the item is in transport.